



# PINEDENE PRIMARY

---

TEL 016 023 0295  
EMAIL info@pinedene.co.za

PO Box 626  
Vanderbijlpark 1900

## PINEDENE PRIMARY SCHOOL

### NOTICE 1 OF 2025

16 January 2026

Dear Parents,

Welcome back to Pinedene in 2025. I trust that 2025 will bring only blessings in abundance to each and every one in the Pinedene community.

Thank you to every member of our Pinedene family for continuing to endeavour to make Pinedene great!

Please take note of the following important arrangements:

1. Tuck Shop

- Our school tuckshop is up and running. On days that you are not able to pack a lunch, the Snack Attack team is there to help.
- Snacks and cold drinks are also available at break and after school, until 15:00.
- Please rest assured, that we monitor the products sold to ensure that our learners are safe.

2. School uniform – 2<sup>nd</sup> hand clothing

Many parents might not be aware of the 2<sup>nd</sup> hand clothing shop at our school. These items are still in a very good condition with a whole lot of potential wear still in them. Shop hours are on a Tuesday, between 7h30 and 08h00.

3. Athletics

- Term 1 is always athletics season. We kick off with our inter-house event next week Friday (24 January), in order to identify our school's athletics team.
- In the meantime, all learners are taking part in the try-outs on a daily basis to choose the athletes who will participate on that day to represent their team (Leopards, Lions or Tigers).
- On Friday, 24 January, only learners chosen for the team need to attend. All educators are acting as officials and there will be nobody available to invigilate non-athletes.
- The administrative office will also not be available on that day.
- Parents of athletes are welcome to attend. We will be charging an entrance fee of R10 per person. (Athletes do not pay).

**THE TUCK SHOP WILL BE OPEN.**

- Learners who are included in the inter house team, will start with athletics practice on Monday, 20 January, **after school**, from 14h15 to 15h15.
  - Mondays and Wednesdays – Long Jump, High Jump and Shot Put
  - Tuesdays and Thursdays – Sprints and Hurdles
  - Mondays to Thursdays – Long distances
- Learners then, selected for the school team, will continue with practice until the athletics season is over.
- Please note, that these practices are compulsory. Learners who do not attend practices, will not be allowed to take part at the meetings.
- I ask that parents assume responsibility in this regard and remember that you and your child are part of our Pinedene family and we all assume our responsibilities where needed.

- 
- Our second athletics meeting takes place on Saturday, 1 February at Selborne Primary in Vereeniging. This is our annual English Inter Primary meeting, known as the Rupert Maree meeting. More details will follow.

- 
- Our third athletics meeting takes place on Saturday, 8 February – here at Pinedene. This is a friendly meeting against Park Ridge Primary and Prestigious Aurette Primary – hosted by Park Ridge, who requested to use our field.

- 
- The Circle 3 Championship ('Inter Schools') takes place on Thursday, 13 February at Hoërskool Driehoek.
  - More communication will follow soon.

#### 4. Parents' meetings:

The following dates are scheduled for parents' meetings. We request that all parents attend these meetings.

- (1) Tuesday 21 January – Parents' Information Meeting for Grade R to 3 parents.
- (2) Wednesday 22 January – Parents' Information Meeting for Grade 4 to 7 parents.
  - These meetings will be conducted in your child's register class to discuss general matters.
  - They start at 18:00. As it is a general meeting in each class, parents **must** be on time, as you will miss part of the meeting if you arrive afterwards.
  - Specific information about where the class is, will be communicated by your child's teacher.
- (3) Separate meetings conducted for different reasons will be communicated when necessary by the teacher responsible (e.g. the upcoming netball tour). In all these cases, more information will follow.

#### 5. Our School Governing Body

- Two parents have vacated their positions: Mrs Mokgojwa moved away and Mrs Ngwenya's child progressed to high school.
- Elections for these two positions will be held and information will follow soon.
- In the meantime, it is permissible to co-opt parents temporarily in order to have a fully constituted SGB.
- **Any parent who would like to make themselves available for these co-opted positions, please contact me via email ([bea@pinedene.co.za](mailto:bea@pinedene.co.za)) and I will forward this information to our SGB chairperson.**

6. Upcoming events this term:

- (1) Valentine's Day: 14 February 2025
- (2) Grade 1 and 2 Parents' Picnic: Friday, 7 March 2025
- (3) Human Rights Celebration: Thursday, 20 March 2025
- (4) Netball Tour: 20 – 22 March 2025
- (5) Fun Day: Wednesday 26 March 2025

7. School Fees

As per the resolution taken at the AGM of 2024, Pinedene Primary school fees for 2025 are:

i) **Grade R school fees have remained as follows:**

**R12 100 per child per year, payable in the following instalments:**

- **R500 (non-refundable) upon acceptance of placement**
- **4 payments of R2 900 each, payable within the 1<sup>st</sup> week of each term.**  
**NB: This means that every Grade R parent should, by now, have paid R500 + R2900. If not, you have fallen behind on your school fee commitments, and it should be rectified immediately.**

Parents have requested to pay on a monthly basis. This is permissible as follows:

- Payments spread over 10 months:
- R500 upon acceptance
- R1160 x 10 (January – October)
- This must be confirmed by the parent via email to penny@pinedene.co.za

ii) **Grade 1-7 school fees remain unchanged at R7 200 per child per year, payable in 12 instalments of R600 per child per month:**

- **Please be reminded that your first payment was already due, as school fees are paid in advance each month.**
- **School fee account for 2025 must be fully settled no later than the 7<sup>th</sup> of November 2025.**

**Parents who have made arrangements to catch up on previous years' school fees must keep to their commitments to avoid accounts being handed over.**

iii) **Qualifying parents may apply and will be (if they qualify) granted school fee exemption, calculated according to Government Policy.**

- **Condition: Individually assessed to determine affordability.**
- **Please contact the office (0160230295) for information regarding exemption forms.**
- **Exemption applications open on 3 February 2025 and must be handed in by hand before 7 March 2025. Please do not delay.**
- **The SGB must adjudicate each application and the parent will be informed about the decision taken.**

---

**PLEASE REMEMBER THAT PINEDENE IS A QUINTILE 5 SCHOOL AND WE DEPEND LARGELY ON OUR SCHOOL FEES FOR OUR SURVIVAL AND DEVELOPMENT. OUR PARENTS CHOSE TO ENROL THEIR CHILDREN AT PINEDENE FOR SPECIFIC REASONS. NON-PAYMENT OF FEES WILL RESULT IN THE OVERTURNING OF OUR GENERAL STANDARD.**

#### 8. Payment options

- We are trying to limit the use of cash at school. The preferred payment method is that parents make EFT payments into the school's bank account. (Details are below.)  
Alternatively, parents may make card payments at the administrative office.
- NB: If you pay into the school's bank account, remember to use your account number as reference. Also, send proof of payment to [penny@pinedene.co.za](mailto:penny@pinedene.co.za) OR [liezel@pinedene.co.za](mailto:liezel@pinedene.co.za)
- Cash payments are still accepted, but – as stated above – we would like to limit this. If you do send school fees to school with your child, please use the school fees envelope. ENTER AND SIGN IN THE APPROPRIATE BLOCKS TO CONFIRM THE AMOUNT. Also, it is advisable, that you inform the teacher that you are sending money in to school.
- **Parents who experience financial difficulties must come and discuss the problem at school. Please do not leave this for too late, as the problem will only escalate. Please note, that discussions of such problems does not mean that you will be exempted. Exemptions only take place via the legal route. As an SGB we can, however, draw up alternative payment plans to assist you.**

#### 9. Collection of children after school

This remains a **HUGE PROBLEM**. Please make arrangements that your children are collected from school immediately after their dismissal. It is extremely difficult to manage a large group of learners in the Pick&Drop. It is, after all, your child's health and safety that we - together - need to ensure. It is heartbreaking to see a little one waiting in the afternoon - lonely, scared and hungry! We have stayed here as late as 17h00 in the afternoons trying to get learners to be collected.

Also - and this is VERY important - make sure that your child knows your telephone number. In a situation where we are not there to step in and help, your child needs to know how to get hold of a parent.

Reminder - we write out fines for learners collected more than 30 minutes after the due time. Last year, many parents ignored these fines and it was a huge task to administer it. This year, if fines are not paid within a week, the outstanding amounts will be added onto your school fee account.

DEMAND GOOD SERVICE FROM YOUR TRANSPORT SERVICE PROVIDER! Make sure that they know to wait/look for your child when they arrive at the school to pick them up - there have been cases where a child went to the bathroom and came back, to find that the taxi has left him/her behind. This is not our responsibility - the fine will still be issued, regardless of the reason.

You entrust them with your children's wellbeing. Communicate with them and make sure that they keep your children safe and collect them on time. We do not issue a fine to a driver, fines are issued to the parent. The service you receive from your transport service provider must be sorted out by the parent.

**10. TELEPHONE AND FAX NUMBERS**

Telephone: (016) 023 0295

Email address: [info@pinedene.co.za](mailto:info@pinedene.co.za)

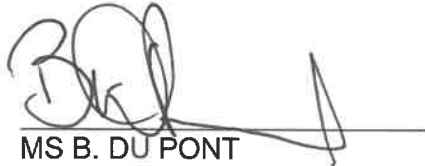
Finances: [liezel@pinedene.co.za](mailto:liezel@pinedene.co.za) or [penny@pinedene.co.za](mailto:penny@pinedene.co.za)

Please note that these numbers are not compatible with SMS messages.

**GENERAL**

Please talk to us if you are in doubt of any of the school rules or regulations.

Pinedene regards

A handwritten signature in black ink, appearing to be 'B. Du Pont', written over a horizontal line.

MS B. DU PONT  
PRINCIPAL